**Vacancy Announcement**

**Culver-Palms Family YMCA & Westchester Family YMCA**

**SUMMER DAY CAMP COUNSELORS**

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| **POSITION:** | Summer Day Camp Counselor |
| **OPENINGS:**  **SALARY RANGE & HOURS:** | Several Openings  $10.00-$11.00/per hour, DOE  Seasonal Part Time/Flexible – 0 to 40 hours per week.  Camp is open 7:00 am to 6:00 pm, Monday – Friday. |
| **BRANCH LOCATIONS** | Culver-Palms Family YMCA  4500 Sepulveda Blvd.  Culver City, CA 90230  Camps are located at the following schools: Palms Elementary School, Los Angeles, El Rincon Elementary School, Culver City. |
| **TARGET DATES FOR SELECTION:** | Applications due: Ongoing  Interviews anticipated: April, May and June  Anticipated start dates:  Trainings begin June 1 (Trainings are held in the evening, usually around 6:30 pm and Saturdays)  Our camps have 2 start dates: June 8 and June 15 |

Sun, fun, adventure and the opportunity to make a difference in the life of a child! Come join us this summer at the YMCA!

The YMCA is seeking highly motivated, enthusiastic, positive role models to provide value based leadership for our day campers! Come audition for the lead role as a YMCA Day Camp Counselor, with positions available throughout the area!

This position will require candidates to be able to work at either or both Westchester Family YMCA and the Culver-Palms Family YMCA (located within 2 miles of each other). Day Camp locations are located at various public schools in the community: Palms, Culver City, West LA, Venice, and Westchester.

Under the supervision of the Camp Director, the Camp Counselor is responsible for the supervision, care and safety of the children enrolled in camp. Camp Counselors help provide a program that improves social integration, leadership development, service learning, program enrichment activities, and communication skills. The camp counselor shares as a member of the staff team the responsibilities to enforce the policies, procedures, and standards established by the YMCA Metropolitan Los Angeles Board of Directors, Westchester Family Branch Board of Managers, and YMCA staff. In addition, the position is responsible for ensuring campers social, spiritual, and mental development in the program and provides a leadership role for other staff members/volunteers. Other key functions include:

* Monitor, manage, guide and direct a group of 10 to 14 children (ages 4-14). We offer programs for children from K-9th grade.
* Daily safety of group and camp location
* Weekly excursions to theme parks and attractions
* Ability to stand for a majority of your shift
* Weekly aquatic visits to the YMCA swimming pool (Counselors required to get in water with campers. Ability to swim not required).
* Engaging with children in arts and crafts, sports, games, enrichment, clubs and camp activities. Activities may also include singing, dancing, theater, and more!
* Daily cleaning of camp site, including janitorial and custodial chores

Qualifications:

* Positive outlook and attitude
* Must be outgoing, enthusiastic, team player, high-energy!
* Experience working with children and youth
* Must be at least 18-years-old or older, and posses a High School diploma
* Must be able to complete and clear a fingerprint background check
* Some candidates may be required to complete a Health Screening and TB (for working in licensed child care).
* Certified in CPR and Infant, Child, Adult CPR
* Must be comfortable in the water and aquatic venues (You are not required to know how to swim).
* Must be able to lift 50 pounds
* Must be reliable, flexible, energetic and highly adaptable
* Must be able to communicate with children and parents. Strong verbal and written communication skills required
* Must have reliable transportation
* Must utilize and enforce positive discipline policies of the YMCA.
* Must be responsible for the complete safety of YMCA Day Camp participants, including following field trip procedures, restroom procedure and day camp policies’
* Day Camp begins June 25 and ends September 2 (or August 10 for candidates who need to return by August 14 for LAUSD responsibilities).

All candidates will be trained to work in Day Camp. Day Camp candidates must be committed to the mission of the YMCA of Metropolitan Los Angeles.

**Candidates with units in Child Development and Early Childhood educations will be strongly considered. Candidates with past Day Camp experience will also be strongly considered.**

Upon hire, the following trainings are required

If you cannot attend ALL trainings, please do not apply.

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If you cannot attend ALL trainings, please do not apply.

* Online Child Abuse Prevention training (provided by YMCA)
* Sunday, May 31; CPR, First Aid and Basic Water Safety Class
* Monday, June 1; 6:30 pm to 10:00 pm – Day Camp all staff Training
* Tuesday, June 2; 6:30 pm to 10:00 pm – Day Camp all staff Training
* Wednesday, June 3; 6:00 pm to 10:00 pm – Day Camp all staff Training
* Thursday, June 4; 6:30 pm to 10:00 pm – Day Camp all staff Training
* Saturday, June 6 and/or June 13; 9:00 am to 6:00 pm – Day Camp all staff Training

Training schedule is subject to change. The YMCA will provide CPR, First Aid and Basic Water Safety Training to all hired staff, at no cost to them. Candidates who already possess CPR, First Aid and/or Basic Water Rescue will not need to attend those training courses. Additional trainings may be added to the training schedule and are TBD.

Employment with the YMCA is based upon verification of legal documentation to work in the United States and clearance of background check.

If you wish to apply for a summer day camp counselor position, please visit the Westchester Family YMCA or Culver-Palms Family and pick up a job application form from the receptionist. Fully complete the job application, then you may return it to the receptionist at the Westchester Family YMCA or Culver-Palms Family YMCA. If you meet our qualifications, you will receive a phone call to schedule an interview

Please, no phone calls and no submissions via e-mail or fax. You may only apply for this position via a job application, submitted in-person, at the YMCA.

Interviews will be held at the Westchester Family YMCA in Los Angeles in Mid-April to Early May.

EOE

Hiring Manager

Charrel Cryer

Associate Program Director, Child Care & Day Camp

CULVER-PALMS FAMILY YMCA

[charrelcryer@ymcala.org](mailto:charrelcryer@ymcala.org)

Please, no calls, no faxes. Please do not submit applications via e-mail or fax. In person only.